Grant Request Application

National Instrument’s contributes only to non-profit organizations that maintain an IRS 501 (c)3 designation and operate within the communities with National Instrument’s offices, nationally and internationally. Please see a list below for organizations not eligible for support:

- Individuals
- For-profit organizations
- Disease-related organizations
- Government agencies
- Treatment centers or hospice programs
- Individual K-12 schools
- Religious, fraternal or social organizations
- Athletics

To apply for support under the National Instruments Community Partner Impact Program, please see below for details on what your proposal should include.

1. Your proposal packet should clearly indicate:
   - A written proposal or letter of request on your organization’s letterhead.
   - An overview of the organization and the community served
   - A description of the project, including how it will help you meet community needs, plus a brief project timeline
   - A total project budget and the amount of your request (including administrative fees)
   - A list of board members, including their affiliations
   - Documentation of IRS tax-exempt 501(c)(3) status
   - A completed National Instruments’ Grant Request Application, which can be found below

2. Please send the completed package by e-mail or mail to:
   - E-mail: community.connections@ni.com
   - Mail: National Instruments
     Attention: Amanda Webster
     11500 North Mopac Expressway
     Building B
     Austin, Texas 78759
Grant Request Application

Please fill out and return this application with your proposal packet. Any additional information regarding your organization, program or event may also be included at the end of the application. This application is due to Amanda Webster on the date listed on ni.com/company/giving.

Organizational Information

Organization/group name: _______________________ Federal Tax ID Number: ______________________

Do you have 501 (c) 3 non-profit certification? Yes No Date: ______________________

Contact name: ____________________________ Contact title: ________________________________

Organization address: ________________________________________________________________

City/state/zip: ________________________________________________________________

Phone: __________________ Fax: __________________ E-mail: ________________________

Please describe the purpose of your organization and its primary beneficiaries:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Grant Request For: (Complete where applicable)

Program Name: _______________________ Timeline: ______________________

How many people served (approx.): ______________________

What geographic area will be served? __________________________________________

Please describe the nature and purpose of your program?
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Budgetary Information

In an attached document, please include your organization's total operational budget, as well a detailed project budget for the program you are requesting funds for. Be sure to include all administrative costs.

What is the total requested amount? ____________________________________________
Request Information

Why would you like National Instruments to sponsor your organization? What future partnership do you see in the future between your organization and NI? (Please be as specific as possible):

____________________________________________________________________________________________
____________________________________________________________________________________________
____________________________________________________________________________________________

Has National Instruments financial collaborated with your organization in the past? Yes No
If so, what amount and date of donation? _______________________________________________________

Has National Instruments made an in-kind donation to our organization in the past? Yes No
If so, are you requesting a product donation? Yes No

Has National Instruments supported your organization with volunteers? Yes No
If so, who are your NI volunteers and how often do they volunteer? ________________________________

Do you have future volunteer needs for your non-profit organization? Yes No
If so, please see the Non-Profit Volunteer Posting Form at www.ni.com/company/giving and submit it to Community.Connections@ni.com.