



## Grant Request Application

National Instrument's contributes only to non-profit organizations that maintain an IRS 501 (c)3 designation and operate within the communities with National Instrument's offices, nationally and internationally. Please see a list below for organizations not eligible for support:

- Individuals
- For-profit organizations
- Disease-related organizations
- Government agencies
- Treatment centers or hospice programs
- Individual K-12 schools
- Religious, fraternal or social organizations
- Athletics

To apply for support under the National Instruments Community Partner Impact Program, please see below for details on what your proposal should include.

1. Your proposal packet should clearly indicate:
  - A written proposal or letter of request on your organization's letterhead.
  - An overview of the organization and the community served
  - A description of the project, including how it will help you meet community needs, plus a brief project timeline
  - A total project budget and the amount of your request (including administrative fees)
  - A list of board members, including their affiliations
  - Documentation of IRS tax-exempt 501(c)(3) status
  - A completed National Instruments' Grant Request Application, which can be found below

2. Please send the completed package by e-mail or mail to:

- E-mail: [community.connections@ni.com](mailto:community.connections@ni.com)
- Mail: National Instruments  
Attention: Amanda Webster  
11500 North Mopac Expressway  
Building B  
Austin, Texas 78759



## Grant Request Application

Please fill out and return this application with your proposal packet. Any additional information regarding your organization, program or event may also be included at the end of the application. This application is due to Amanda Webster on the date listed on [ni.com/company/giving](http://ni.com/company/giving).

### Organizational Information

Organization/group name: \_\_\_\_\_ Federal Tax ID Number: \_\_\_\_\_

Do you have 501 (c) 3 non-profit certification?                      Yes    No    Date: \_\_\_\_\_

Contact name: \_\_\_\_\_ Contact title: \_\_\_\_\_

Organization address: \_\_\_\_\_

City/state/zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Please describe the purpose of your organization and its primary beneficiaries:

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### Grant Request For: (Complete where applicable)

Program Name: \_\_\_\_\_ Timeline: \_\_\_\_\_

How many people served (approx.): \_\_\_\_\_

What geographic area will be served? \_\_\_\_\_

Please describe the nature and purpose of your program?

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### Budgetary Information

In an attached document, please include your organizations total operational budget, as well a detailed project budget for the program you are requesting funds for. Be sure to include all administrative costs.

What is the total requested amount? \_\_\_\_\_



**Request Information**

Why would you like National Instruments to sponsor your organization? What future partnership do you see in the future between your organization and NI? (Please be as specific as possible.):

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Has National Instruments financial collaborated with your organization in the past? Yes      No  
If so, what amount and date of donation? \_\_\_\_\_

Has National Instruments made an in-kind donation to our organization in the past? Yes      No  
If so, are you requesting a product donation? Yes      No

Has National Instruments supported your organization with volunteers? Yes      No  
If so, who are your NI volunteers and how often do they volunteer? \_\_\_\_\_

Do you have future volunteer needs for your non-profit organization? Yes      No  
If so, please see the Non-Profit Volunteer Posting Form at [www.ni.com/company/giving](http://www.ni.com/company/giving) and submit it to [Community.Connections@ni.com](mailto:Community.Connections@ni.com).